

Annex 3. Budget Estimate for 2016

NORTHWEST ATLANTIC FISHERIES ORGANIZATION

Budget Estimate for 2016

(Canadian Dollars)

	Approved Budget	Projected Expenditures 2015	Preliminary Budget Forecast 2016	Budget Estimate 2016
1. Personal Services				
a) Salaries	\$1,029,000	\$975,000	\$1,074,000	\$992,000
b) Superannuation and Annuities	358,000	358,000	358,000	353,000
c) Medical and Insurance Plans	91,000	89,000	95,000	92,000
d) Employee Benefits	67,000	55,000	62,000	60,000
Subtotal Personal Services	<u>1,545,000</u>	<u>1,477,000</u>	<u>1,589,000</u>	<u>1,497,000</u>
2. Additional Help	1,000	1,000	10,000	2,000
3. Communications	24,000	23,000	24,000	22,000
4. Computer Services	31,000	34,000	31,000	42,000
5. Equipment	28,000	28,000	28,000	28,000
6. Fishery Monitoring	36,000	36,000	37,000	37,000
7. Hospitality Allowance	3,000	3,000	3,000	3,000
8. Internship	6,000	6,000	5,500	11,000
9. Materials and Supplies	28,000	28,000	29,500	28,000
10. NAFO Meetings				
a) Sessional	114,000	110,000	115,000	115,000
b) Inter-sessional Scientific	25,000	25,000	25,000	25,000
c) Inter-sessional Other	30,000	24,000	30,000	32,000
Subtotal NAFO Meetings	<u>169,000</u>	<u>159,000</u>	<u>170,000</u>	<u>172,000</u>
11. Other Meetings and Travel	35,000	18,000	35,000	35,000
12. Performance/External Reviews	0	15,000	0	0
13. Professional Services	51,000	62,000	46,000	51,000
14. Publications	12,000	12,000	12,000	12,000
15. Recruitment and Relocation	12,000	49,000	12,000	57,000
	<u>\$1,981,000</u>	<u>\$1,951,000</u>	<u>\$2,032,000</u>	<u>\$1,997,000</u>

Notes on Budget Estimate 2016
(Canadian Dollars)

Item 1(a)	Salaries Salaries budget estimate for 2016.	\$992,000
Item 1(b)	Superannuation and Annuities Employer's pension plan which includes employer's contributions, administration costs, actuarial fees and the required annual payment towards previous pension plan deficits.	\$353,000
Item 1(c)	Group Medical and Insurance Plans Employer's portion of Canada Pension Plan, Employment Insurance, Group Life Insurance, Long Term Disability Insurance and Medical Coverage.	\$92,000
Item 1(d)	Employee Benefits Employee benefits as per the NAFO Staff Rules including overtime, repatriation grant, termination benefits, vacation pay, and travel to home country for internationally recruited members of the Secretariat.	\$60,000
Item 2	Additional Support Other assistance as required.	\$2,000
Item 3	Communications Phone, fax and internet services Postage Courier/Mail service	\$22,000 \$16,000 4,000 2,000
Item 4	Computer Services Computer hardware, software, supplies and support.	\$42,000
Item 5	Equipment Leases (print department printer, photocopier and postage meter) Purchases Maintenance	\$28,000 \$18,000 5,000 5,000
Item 6	Fishery Monitoring Vessel Monitoring System (VMS) annual maintenance fee including programming changes as required due to changes to CEM	\$37,000

Item 10(a)	NAFO Sessional Meetings Annual Meeting, September 2016, Halifax, Canada SC Meeting, June 2016, Halifax, Canada SC Meeting, September 2016, Copenhagen, Denmark	\$115,000
Item 10(b)	NAFO Inter-sessional Scientific Meetings Provision for inter-sessional meetings and a general provision for unforeseen expenses necessarily incurred by SC required for the provision of answering requests for advice from FC.	\$25,000
Item 10(c)	NAFO Inter-sessional Other General provision for GC and FC inter-sessional meetings.	\$32,000
Item 11	Other Meetings and Travel International Meetings regularly attended by the NAFO Secretariat: <ol style="list-style-type: none"> 1. Aquatic Sciences and Fisheries Abstracts (ASFA) 2. Committee on Fisheries (COFI) 3. Co-ordinating Working Party on Fishery Statistics (CWP) 4. Fisheries Resources Monitoring Systems (FIRMS) 5. International Fisheries Commissions Pension Society (IFCPS) 6. Regional Fishery Body Secretariats' Network (RSN) 7. United Nations 	\$35,000
Item 13	Professional Services Professional Services (audit, consulting, legal fees, and insurance) Professional Development and Training Public Relations	\$51,000 \$35,000 11,000 5,000
Item 14	Publications Production costs of NAFO publications, booklets, brochures, posters, etc., which may include the following: Conservation and Enforcement Measures, Convention, Inspection Forms, Journal of Northwest Atlantic Fishery Science, Meeting Proceedings, Rules of Procedure, Scientific Council Reports, Staff Rules, Secretariat Structure, etc.	\$12,000

Annex 4. Preliminary Budget Forecast for 2017 and 2018 Budget Estimate for 2016

NORTHWEST ATLANTIC FISHERIES ORGANIZATION
Preliminary Budget Forecast for 2017 and 2018
(Canadian Dollars)

	Preliminary Budget Forecast 2017	Preliminary Budget Forecast 2018
1. Personal Services		
a) Salaries	\$1,023,000	\$1,051,000
b) Superannuation and Annuities	355,000	357,000
c) Medical and Insurance Plans	95,000	99,000
d) Employee Benefits	63,000	63,000
Subtotal Personal Services	1,536,000	1,570,000
2. Additional Help	2,000	2,000
3. Communications	23,000	23,000
4. Computer Services	42,000	42,000
5. Equipment	28,000	28,000
6. Fishery Monitoring	37,000	38,000
7. Hospitality Allowance	3,000	3,000
8. Internship	11,000	11,000
9. Materials and Supplies	28,000	28,000
10. NAFO Meetings		
a) Sessional	118,000	119,000
b) Inter-sessional Scientific	25,000	25,000
c) Inter-sessional Other	32,000	32,000
Subtotal NAFO Meetings	175,000	176,000
11. Other Meetings and Travel	35,000	35,000
12. Professional Services	51,000	51,000
13. Publications	12,000	12,000
14. Recruitment and Relocation	12,000	12,000
	\$1,995,000	\$2,031,000

**Preliminary calculation of billing for Contracting Parties
against the proposed estimate of \$1,997,000 for the 2016
financial year (based on 12 Contracting Parties to NAFO)
(Canadian Dollars)**

Annex 5

Budget Estimate	\$1,997,000
Deduct: Amount from Accumulated Surplus (pending approval from General Council)	<u>267,680</u>
Funds required to meet 2016 Administrative Budget	<u>\$1,729,320</u>

60% of funds required =	\$1,037,592
30% of funds required =	\$518,796
10% of funds required =	\$172,932

2015 Billing for comparison purposes		
Approved Budget 2015		\$1,981,000
Deduct: Accumulated Surplus		<u>301,228</u>
Funds required 2015 Budget		<u>\$1,679,772</u>
Nominal Catches for 2012	% of Total Catch in the Convention Area	2015 Annual Contribution
500,305	57.91%	\$729,173.13
960	0.11%	43,102.95
156,492	18.12%	257,001.10
36,198	4.19%	84,223.77
1,065	0.12%	43,424.11
-	-	41,994.30
-	-	41,994.30
-	-	41,994.30
3,140	0.36%	45,622.61
11,806	1.37%	55,802.03
-	-	41,994.30
153,919	17.82%	253,445.10
863,885	100.00%	<u>\$1,679,772.00</u>

Contracting Parties	Nominal Catches for 2013	% of Total Catch in the Convention Area	% of Total			2016 Preliminary Billing
			10%	30%	60%	
Canada	357,615	51.13%	\$95,945.59	\$43,233.00	\$530,520.78	\$669,699.37
Cuba	845	0.12%	-	43,233.00	1,245.10	44,478.10
Denmark (in respect of Faroe Islands and Greenland) (1)	144,541	20.67%	38,779.34	43,233.00	214,470.27	296,482.61
European Union	39,695	5.67%	-	43,233.00	58,831.47	102,064.47
France (in respect of St. Pierre et Miquelon)	316	0.05%	84.78	43,233.00	518.80	43,836.58
Iceland	92	0.01%	-	43,233.00	103.76	43,336.76
Japan	-	-	-	43,233.00	-	43,233.00
Republic of Korea	-	-	-	43,233.00	-	43,233.00
Norway	2,846	0.41%	-	43,233.00	4,254.13	47,487.13
Russian Federation	11,399	1.63%	-	43,233.00	16,912.75	60,145.75
Ukraine	-	-	-	43,233.00	-	43,233.00
United States of America	142,092	20.31%	38,122.29	43,233.00	210,734.94	292,090.23
	699,441	100.00%	\$172,932.00	\$518,796.00	\$1,037,592.00	<u>\$1,729,320.00</u>
Funds required to meet 1 January - 31 December 2016 Administrative Budget						<u>\$1,729,320.00</u>

(1) Faroe Islands 4,803 metric tons
Greenland 139,738 metric tons