

## 2019 SPRFMO DEADLINES AND RELEVANT DATES

(As at March 2019)

### Regular Submissions

Date	Provider	Information/milestone	Submission template	Reference source
Within 20 days of the end of the month	Members/CNCPs catching for <i>T. murphyi</i>	Monthly catch report – Jack mackerel	Monthly catch report CJM	CMM 01 Para 11/16
Within 20 days of the end of the month	Members/CNCPs engaged in bottom fishing	Monthly catch report – Deepwater and Exploratory Fisheries	Deepwater and Exploratory Fisheries Report	CMM 03a-14a, 14b, 14c

### Deadlines and Due Dates

Date	Provider	Information/milestone	Template/ relevant link	Reference source
29-Mar-19	Members	Objection period ends	N/A	Convention Art 17 Para 2(a)
27-Apr-19	Affected Members and CNCPs	Compliance Action Plan	N/A	CTC Report
28-Apr-19	Members and CNCP	New CMMs become binding		
16-May-19	Members and CNCPs	Annual Contributions Payment		Financial Regulations 4.9
27-May-19		CMM OP enters into force		CMM 16-2019 Para 52
29 May-19	Tenderers	Submission of Proposals		Observer Programme Call for Proposals
30-Jun-19 (by 30th June)	Fishing activity data (2018): Trawl Purse Seine Bottom Longline Squid Jigging Potting Drop/Dahn Lining	All Members and CNCPs	<a href="#">Templates page</a>	CMM 02-2018 Para 1e
30-Jun-19 (by 30th June)	Landing data (2018): Fishing vessels Reefer vessels	All Members and CNCPs		CMM 02-2018

Date	Provider	Information/milestone	Template/ relevant link	Reference source
30-Jun-19 (by 30th June)	Transshipment event data (2018)	All Members and CNCPs	<a href="#">Transshipments</a>	CMM 02-2018
9-Jul-19	Secretariat	SC Meeting Invitation and Draft Provisional Agenda	N/A	Rules of Procedure Rule 4.2
24-Jul-19	Eligible Member	Applications to DS Fund subsidy for meeting participation to SC	Application form	Financial Regulations Annex 1 Para 10.
29-Jul-19	Secretariat	Sends confirmation to Applications to DS Fund subsidy for meeting participation to SC	N/A	Financial Regulations Annex 1 Para 14
3-Aug-19	SC Chairperson & participants	Requests for inclusion of supplementary items into SC Agenda	N/A	Rules of Procedure Rule 4.2
8-Aug-19	Secretariat	SC Agenda - Provisional	N/A	Rules of Procedure Rule 4.2
8-Aug-19	Exploratory Fisheries applicant	Fisheries Operation plan		CMM 13-2019 Para 5 b)
29-Aug-19	Secretariat	Annual financial Statements to Auditors		Financial Regulations
7-Sep-19	Members /CNCPs fishing for T. murphyi	Observer data (PS/Trawl) max extent		CMM 02-2018
7-Sep-19	Members /CNCPs fishing for T. murphyi	Stock assessments and research reports		CMM 02-2018
7-Sep-19	SC participants	SC meeting paper submission deadline		RoP Rule
7-Sep-19	SC participants	Annual National Reports		
7-Sep-19	All Members and CNCPs	OP Implementation Report as part of National Report to SC	With National Reports to SC	Observer Programme CMM16 P44
30-Sep-19 (by 30 September)	All Members and CNCPs	Annual catch total - all species (2018)		CMM 02-2018
30-Sep-19 (by 30 September)	All Members and CNCPs	Observer Data annual submissions		CMM 02-2018
4-5 October	SC Participants	Pre SC workshop		
7-12 Oct 19	SC participants	SC meeting		
17-Oct-19 (120 days before annual meeting)	All Members and CNCPs	Vessels presumed to be IUU fishing over the past 2 years		CMM 04-2019

Date	Provider	Information/milestone	Template/ relevant link	Reference source
12-Nov-19 (90 days before CTC)	All Members and CNCPs	CMM Annual Implementation Report(s)		CMM 10 Par 5.
16-Nov-19 90 days before the meeting	Secretariat	Invitation to Annual meeting & Draft Provisional Agenda		Rules of Procedure Rule 4.2
16-Nov-19 90 days before the meeting	Secretariat	Draft IUU List		CMM 04-2019
27-Nov-19 90 days after received financial statements	Auditors	Auditor's report due		Financial Regulations 9.8
1-Dec-19 75 days before the meeting	Eligible Members	Applications to DS Fund subsidy for meeting participation to COMM		Financial Regulations Annex 1 P10
6-Dec-19 70 days before the meeting	Secretariat	Sends confirmation to Applications to DS Fund subsidy for meeting participation to COMM		Financial Regulations Annex 1 P14
11-Dec-19 2 months after the SC annual meeting	DS travel support beneficiary	DS beneficiary provide supporting docs to prove travel costs		Financial Regulations Annex 1 P 15d)
11-Dec-19 65 days before the annual meeting	Chairperson & All Members	Requests for inclusion of supplementary items into Annual agenda		Rules of Procedure Rule 4.2
12-Dec-19 60 days in advance of the CTC	All CNCPs	Request for CNCP status		Rules of Procedure
12-Dec-19 60 days before the CTC	Secretariat	Initial Draft Compliance report		CMM 10
16-Dec-19 60 days before the annual meeting	Accreditation Evaluator	Final OP Evaluation Report		Observer Programme CMM16 P31
16-Dec-19 60 days before the annual meeting	Secretariat	Provisional Annual meeting Agenda(s)		Rules of Procedure Rule 4.2
26-Dec-19 50 days before the meeting	All Members and CNCPs	CMM Proposals or Amendments for Annual meeting		Rules of Procedure
31-Dec-19 45 days before the meeting	Secretariat	Posting CMM Proposals		Rules of Procedure

Date	Provider	Information/milestone	Template/ relevant link	Reference source
11-Jan-20 30 days before the CTC	Secretariat	SPRFMO OP Implementation Report		CMM 16
11-Jan-20 30 days before the CTC	All Members and CNCs	Comments on Initial Draft Compliance report		CMM 10
15-Jan-20 30 days in advance of the meeting	Secretariat	Secretariat papers for Annual meeting		Rules of Procedure
15-Jan-20 30 days before the meeting	All Members and CNCs	Other Papers for Annual meeting		Rules of Procedure
15-Jan-20 30 days before annual meeting	All Members and CNCs	Draft IUU List Comments		CMM 04-2019
25-Jan-20 20 days before start of meeting	Secretariat	Circulate "other" Annual meeting papers		Rules of Procedure
27-Jan-20 14 days before the CTC	Secretariat	Revised Draft Compliance report		CMM 10
31-Jan-20 2 weeks in advance of Commission	Secretariat	Revised Draft IUU list & Current IUU List		CMM 04-2019
10-12 February 2020	All Members and CNCs	CTC meeting		
14-18 February 2020	All Members and CNCs	Commission Meeting		
30-Jan-20 within 30 days of the end of the year	All Members and CNCs	Annual list of active vessels		
31-Jan-20 (By 31 January)	Secretariat	Write to Members seeking voluntary contributions		Financial Regulations
26-Feb-19 following COMM meeting (30 days)	Secretariat	Send out annual contribution invoices		Financial Regulations Annex 1 P4

Date	Provider	Information/milestone	Template/ relevant link	Reference source
18-Apr-20	DS travel support beneficiary	DS beneficiary provide supporting docs to prove travel costs		FR Annex 1 P 15d)

#### Irregular submission:

Date	Milestone	Provider	Submission template/relevant link	Reference source
Promptly upon reaching 100% of limit	<i>T. murphyi</i> fishery; Date of closure	Members /CNCPS fishing for <i>T. murphyi</i>	-	01-2019 Para 7
Upon trip completion	Evidence of Vulnerable Marine Ecosystems	Bottom fishing Members /CNCPS		
15 days prior to entry into Convention Area	Authorised Vessel details	All Members and CNCPS	<a href="#">Vessel submission</a>	05-2019 Para 6
Within 15 days of modification	Modifications to Vessel details	All Members and CNCPS	<a href="#">Vessel submission</a>	05-2019 Para 7
Within 3 days	Revoked vessel authorisations	All Members and CNCPS	<a href="#">Vessel submission</a>	05-2019 Para 8
Within 21 days of such changes taking effect	Changes to VMS Point(s) of Contact	All Members and CNCPS	-	06-2018 Annex 2 Para 7
14 days prior to change	Changes to port Point(s) of Contact	All Members and CNCPS	-	07-2019 Para 5
30 days prior to change	Changes to Designated Ports	All Members and CNCPS	-	07-2019 Para 9
At least 48 hours prior to estimated time of arrival	Prior Notification of Port Call	Foreign fishing vessels seeking Port entry	<a href="#">Port call request</a>	07-2019 Para 11
15 working days following completion of inspection	Inspection Report	Port Member	<a href="#">Port inspection Report</a>	07-2019 Para 22
No later than 5 working days	Inspection Report (Evidence of breach)	Port Member	<a href="#">Port inspection Report</a>	07-2019 Para 24
Promptly	Actions taken by port State in response to breach	Port Member	-	07-2019 Para 25
Within 90 days of alleged infringement	Flag State report on Infringement investigation	All Members and CNCPS	-	07-2019 Para 26
36 hours prior to Convention Area entry	Gillnet transit dates	All Members and CNCPS	-	08-2019 Para 2a)
At least 7 days in advance	Transshipment period (14 days)	Members/CNCPS Transshipping <i>T. murphyi</i>		12-2018 Para 4
12 hours prior to activities	Transshipment notification	Members/CNCPS Transshipping <i>T. murphyi</i>	<a href="#">Transshipment Notification</a>	12-2018 Para 4

Date	Milestone	Provider	Submission template/relevant link	Reference source
No later than 15 days after observer debarkation	Observed Transshipment data	Authorities of the Observed vessel	Refer Annex B 05-2016	12-2018 Para 6
7 days after Transshipment	Transshipment details	Members/CNCPs Transshipping <i>T. murphyi</i>	<a href="#">Transshipment Details</a>	12-2018 Para 8

## Secretariat

Date	Deadline and Reminders	Involved stakeholders	Tmeframe
28-Mar-19	Reminder - Compliance Action plan	Affected Members and CNCPs	1 mth prior to deadline
5-May-19	Reminder - Compliance Review	Affected Members and CNCPs	1 mth prior to deadline
#REF!	Reminder - Data call for Jack mackerel datasets	SC participants (T. murphyi)	1 mth prior to deadline
31-May-19	Reminder - Fishing activity data	All Members and CNCPs	1 mth prior to deadline
31-May-19	Reminder - Landing data	All Members and CNCPs	1 mth prior to deadline
31-May-19	Reminder - Transshipment event data	All Members and CNCPs	1 mth prior to deadline
4-Jun-19	New CMMs become binding	Secretariat	90 days after date of notification
9-Jul-19	Secretariat	SC Meeting Invitation and Draft Provisional Agenda	N/A
29-Jul-19	Secretariat	Send confirmation to Applications to DS Fund subsidy for meeting participation to SC	N/A
8-Aug-19	Reminder - Observer data (PS/Trawl) max extent	Members /CNCPs fishing for T. murphyi	1 mth prior to deadline
8-Aug-19	Reminder - Stock assessments and research reports	Members /CNCPs fishing for T. murphyi	1 mth prior to deadline
8-Aug-19	Reminder - SC meeting paper submission deadline	SC participants	1 mth prior to deadline
8-Aug-19	Reminder - Annual National Reports	SC participants	1 mth prior to deadline
8-Aug-19	SC Agenda - Provisional	Secretariat	60 days before the meeting
17-Sep-19	Reminder -Vessels presumed to be IUU fishing over the past 2 years	All Members and CNCPs	1 mth prior to deadline

Date	Deadline and Reminders	Involved stakeholders	Tmeframe
30-Jul-19	Annual financial Statements to Auditors	Secretariat (Attn: YL)	60 days following the end of the FY
31-Aug-19	Reminder - Annual catch total - all species (2017)	All Members and CNCPs	1 mth prior to deadline
31-Aug-19	Reminder - Observer Data annual submissions	All Members and CNCPs	1 mth prior to deadline
13-Oct-19	Reminder - CMM Annual Implementation Report(s)	All Members and CNCPs	1 mth prior to deadline
13-Oct-19	Reminder - Request for CNCP status	All CNCPs	60 days prior to deadline
16-Nov-19	Invitation to Annual meeting & Draft Provisional Agenda	Secretariat	90 days before the meeting
16-Nov-19	Draft IUU List	Secretariat	90 days before annual meeting
12-Dec-19	Initial Draft Compliance report	Secretariat	60 days before the CTC
16-Dec-19	Provisional Annual meeting Agenda(s)	Secretariat	60 days before the annual meeting
31-Dec-19	Posting CMM Proposals	Secretariat	45 days before the meeting
15-Jan-20	Secretariat papers for Annual meeting	Secretariat	30 days in advance of the meeting
31-Dec-19	Reminder - Annual list of active vessels	All Members and CNCPs	1 mth prior to deadline
25-Jan-20	Circulate "other" Annual meeting papers	Secretariat	20 days before start of meeting
27-Jan-20	Revised Draft Compliance report	Secretariat	14 days before the CTC
31-Jan-20	Revised Draft IUU list & Current IUU List	Secretariat	2 weeks in advance of Commission